



### Transportation Worker Identification Credential (TWIC) -- Policy on Expiring TWICs

Starting August 30, 2012, if you hold a TWIC that expires on or before December 31, 2014 and you are a U.S. citizen or U.S. national you will be able to replace your expiring TWIC with a 3-year Extended Expiration Date (EED) TWIC.

#### Benefits of the EED TWIC for eligible TWIC holders:

Replacement TWICs can be obtained in three simple steps:

1. Call the TWIC Help Desk at 1-866-347-8942 (Mon–Fri, 8AM to 10PM Eastern) to confirm your eligibility.
2. Pay a \$60 card replacement fee by credit card (instructions for payment by check are below).
3. Exchange your current TWIC for your new replacement EED TWIC at a TWIC Enrollment Center of your choice.

Note: You are required to turn in your current TWIC when receiving your new TWIC.

Obtaining an EED TWIC to replace your expiring card is an option and is not required. You may instead obtain a new standard 5-year renewal card through the normal, full enrollment process. The full 5-year card renewal process requires two visits to an enrollment center and payment of the \$129.75 fee.

#### EED TWIC Details:

If you **were** a United States Citizen when you enrolled for your current TWIC, TSA recommends that you request your Extended Expiration Date TWIC 30 to 45 days before the expiration date on your current TWIC.

If you **were not** a United States Citizen when you enrolled for your current TWIC but you are now a United States Citizen, TSA recommends you request your EED TWIC 60 days before the expiration date on your current TWIC.

Unless your current TWIC is lost, stolen, or damaged, do not request an EED TWIC more than two years before the expiration date of your current TWIC.

The expiration date on your TWIC is the date your TWIC becomes invalid. It becomes invalid on that date at the beginning of the day (12:01 AM Eastern time). If you order your Extended Expiration Date (EED) TWIC on the date shown on your TWIC, it will already have expired. For example, if the expiration date on your TWIC reads 30 JUN 2014, it will expire immediately after midnight on June 29, 2014. So if you intend to obtain an EED TWIC, you must request it before the expiration date shown on your TWIC.

The EED TWIC is a one-time temporary extension option intended to provide convenience and cost-savings to workers in advance of the deployment of TWIC readers. TWIC holders who are not U.S. citizens or U.S. nationals are required to enroll for a standard 5-year replacement upon expiration of their current TWIC.



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**TWIC Replacement Options**

**Option 1 -- Replace expiring TWIC with 3-year EED TWIC  
(Pay by Credit Card)**

**Eligibility:**

- You are eligible to obtain a 3-year EED TWIC if you meet the following requirements:
  - You are a U.S. Citizen or U.S. National *AND*
  - Your current TWIC is valid and not revoked *AND*
  - Your current TWIC is currently unexpired, but expires on or before December 31, 2014.
- If you do not meet any of the above requirements you are not eligible for a 3-year EED TWIC and should apply for a standard 5-year renewal TWIC (Option 3).
- As long as you maintain eligibility, you can obtain a 3-year EED TWIC prior to the expiration of your current TWIC before December 31, 2014.

**Application Process:**

- You must use a credit card or debit card to order an EED TWIC under this option.
- Call the help desk (1-866-347-8942, Mon–Fri, 8AM to 10PM Eastern) to begin the application process.
- The help desk will confirm whether you meet the eligibility requirements.
- Once the EED TWIC arrives at the enrollment center you specify, you will be notified to pick up the card.
- You must turn in your current TWIC upon receipt of the EED, as it will be revoked at the time of activation of the EED TWIC.

**Option 2 -- Replace expiring TWIC with 3-year EED TWIC  
(Pay by Check)**

**Eligibility:**

- Same requirements as Option 1.

**Application Process:**

- If you wish to pay for your EED TWIC by money order, cashier's check, or company check, follow these procedures. If you will pay by credit card or debit card use Option 1.
- Go to a TWIC enrollment center with your current TWIC card and your money order, cashier's check or company check to begin the application process."
- Once the EED TWIC arrives at the enrollment center specified by the individual, the individual will be notified for pick up and activation of their 3-year EED TWIC.
- The individual must turn in the original TWIC upon receipt of the EED, as it will be revoked at the time of activation of the EED TWIC.

**Option 3 -- Replace expiring TWIC with standard 5-year renewal TWIC  
(Open to all TWIC holders) - \$129.75 Fee & 2 Trips to an Enrollment Center**

**Eligibility:**

- All TWIC holders (including U.S. citizens, U.S. nationals, Lawful Permanent Residents, and Non-resident aliens) are eligible for this option.

**Application Process:**

- An individual must enroll in the same manner as their original enrollment to apply for a standard 5-year TWIC. General information on TWIC enrollment and locations of enrollment centers can be found at [www.tsa.gov/twic](http://www.tsa.gov/twic).



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- The standard enrollment fee for the 5-year renewal is \$129.75.
- Once the individuals have been determined eligible for the TWIC, they will be notified to return to their chosen enrollment center to pick up and activate their 5-year TWIC.
- You must turn in your current TWIC upon receipt of the new TWIC, as it will be revoked at the time of activation of the renewal.