

To: Harbor Safety Committee of the San Francisco Bay Region  
Date: 12 September 2019  
Subject: **Annual Update of Harbor Safety Plan**  
From: Linda Scourtis

The State's Harbor Safety Committees are required to periodically update their plans for submittal to the OSPR Administrator. The Administrator subsequently determines whether to accept the revised Safety Plans.

The Committee will vote today whether to adopt an updated Executive Summary (enclosed with this memo), which highlights Committee activities since June 2018. Additionally, Chapter XI, Ferries, received minor revisions that will be included in the plan.

In addition to appendices updated by SFMX, appendices were revised by their responsible agencies and will be included in the plan once approved by the Administrator.

A note: over the years, the HSC has performed its plan updates on an annual basis. The Port of LA/LB, however, revises its plan as changes are made, thus providing a "living document," an approach presented at a previous meeting of this committee. Beginning with the upcoming plan year, SFMX will make available substantive changes, such as Best Maritime Practices, as they are approved by the HSC; working group activity reports will continue to be added to the plan on an annual schedule. We hope this will contribute to the Safety Plan's functionality.